

**VILLAGE OF PEWAUKEE
REGULAR VILLAGE BOARD MINUTES
JUNE 16, 2026**

<https://www.youtube.com/watch?v=RuZU4hsEDEE>

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

President Knutson called the meeting to order at approximately 6:00 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Nick Stauff, Trustee Bob Rohde, Trustee Kelli Belt, Trustee Rachel Pader, Trustee Kristen Kreuser, Trustee Jim Grabowski; and President Jeff Knutson.

Also Present: Village Attorney, Matt Gralinski; Village Administrator, Matt Heiser; Village Clerk, Mackenzie Quigley; D.P.W. Director, Dave Buechl; D.P.W. Street Supervisor, Jay Bickler; and Police Chief Tim Heier.

2. Public Hearings/Presentations

a. Presentation of the 2025 Village audit results by Baker Tilly.

Knutson shared that this will be postponed to a later meeting.

3. Approval of Minutes of Previous Meeting

a. Minutes from the June 2, 2026, Regular Village Board Meeting.

Trustee Pader moved, seconded by Trustee Rohde to approve the June 2, 2026, minutes of the Regular Village Board meeting as presented.

Motion carried 6-0. Trustee Stauff abstained.

4. Citizen Comments – None

5. Ordinances – None

6. Resolutions – None

7. Old Business – None

8. New Business

a. a. Review, discussion and possible action on a proposal/license approval for Brewfinity Brewing to provide alcohol sales at the concrete pavilion area of Lakefront Park on July 4th and August 15th in conjunction with events celebrating the 150th Anniversary of the Village.

Trustees Rohde and Grabowski reported that they talked with business owners and Brewfinity will be hosting a special event and take advantage of the DORA.

Trustee Grabowski moved, seconded by Trustee Pader to approve as presented.

Motion carried 7-0.

b. b. Review, discussion and possible action on recommended proposal for Well #3 including exterior repaint with containment, wet interior repaint, and miscellaneous repairs at 1004 Hickory Street.

Grabowski asked if this is the company that did it last year – Buechl informed that the previous company submitted late so this is a different company.

**Trustee Grabowski moved, seconded by Trustee Pader to approve the awarding of the bid to E&L Contractors, Inc, Painting Well #3 plus 10% contingency.
Motion carried 7-0.**

c. Review, discussion and possible action on a proposed agreement with Municipal Well and Pump to rehab Well #2.

Attorney Gralinski advised that this is a project that should go out to bid. He would not recommend moving forward with this proposal tonight.

Grabowski asked DPW if this is an emergency. Director Buechl stated that the well has been shut off – if another well were to go down, it would not be good with the need to maintain minimum pressure.

Buechl explained what is wrong with Well 2. The well should be pumping 450 gallons a minute and that is now down to 350 gallons a minute – not pumping as well as it should. The pump has already been shut down to try to eliminate further damage.

Discussion followed regarding what the next steps may be. If the Board wishes to declare a Public Works emergency Gralinski advised the Public Works and Safety Committee would declare the emergency and the Village Board would approve a Resolution to award the bid.

Gralinski shared that there is nothing that he would recommend doing as of tonight. If an emergency is declared – then it would not need to go to bid.

Board decided to schedule a Special Public Works and Safety, as well as a Special Village Board Meeting on Monday, June 22nd to declare an emergency on Well #2.

d. Review, discussion and possible action on the purchase of a Crack Pro Mastic Machine.

President Knutson gave an overview – stating that the money is already in the budget as another project is being pushed back a year.

Bickler stated that it costs \$2,500 to rent for 30 days currently. DPW team has pride and is willing to make the Village roads better. This is to prevent additional damage to the roads and would last longer than cold patching. Renting has presented some challenges such as machines not working resulting in lost time and minimum rental periods that force the delay of other work.

Discussion followed regarding where this would be beneficial in the Village, maintenance and warranty of the machine, and if there is anything additional that this money could be used for that would be more beneficial.

Trustee Grabowski moved, seconded by Trustee Rohde to approve the purchase of the Crack Pro Mastic Machine.

Motion carried 7-0.

e. Review, discussion and possible action on funding requests for promotion and activities related to the 150th Anniversary of the Village.

Rohde gave an overview of the scope of this event and why the request for funding is being presented. Events taking place for the Villages 150th throughout the remainder of the year (July, August, October).

Kreuser asked about shuttle busses – there will be no charge.

150th Facebook page has a calendar of all of these events.

Stauff asked for clarification on what will be reimbursed. Rohde explained.

Trustee Grabowski moved, seconded by Trustee Stauff to approve the \$26,600 for the 150th anniversary.

Motion carried 7-0.

f. Review, discussion and possible action on a proposal for consultant to perform a Compensation and Classification Study on Village staff.

Heiser gave an overview of the study and the proposals that have been submitted.

Rohde asked if there will be traveling fees added to the proposed total. Heiser responded that the McGrath

proposal includes travel fees.

Trustee Kreuser moved, seconded by Trustee Pader to approve the use of McGrath for the Class and Comp Study.

Motion carried 7-0.

g. Review, discussion and possible action on Alcohol Beverage License Approvals 2026-2027.

Clerk Quigley informed the board that there were two late submissions which will be coming before the board at a later date.

Stauff asked for clarification regarding late submissions – would they lose their license. Quigley shared that they will both be getting provisional licenses.

Trustee Kreuser moved, seconded by Trustee Grabowski to approve the Alcohol Beverage Licenses for 2026-2027, contingent upon payment of any outstanding fees/bills and any additional missing application information being submitted.

Motion carried 7-0.

h. Review, discussion and possible action on a survey of Capital Drive for additional parking.

Heiser gave an overview. Brief discussion followed about the some of the challenges of adding parking. Rohde commented that this was envisioned to be completed for the 150th Anniversary events and since they are already underway the parking could wait.

i. Review, discussion and possible action on a six-month update of Administrator 2026 goals.

Rohde provided an overview.

j. Review, discussion and possible action to cancel the July 7, 2026 Village Board meeting and schedule a strategic plan workshop on July 21.

Heiser shared that historically the first meeting has been proposed in July to allow for board members and staff to enjoy a break around the holiday. He also requested a Strategic Plan Workshop on July 21st at 5pm.

Trustee Grabowski moved, seconded by Trustee Rohde to cancel the July 7th Village Board meeting and schedule the Strategic Plan Workshop for July 21st at 5:00, as well as amending the July 21st Village Board start time to immediately follow the completion of the Strategic Plan Workshop.

Motion carried 7-0.

k. Review, discussion and possible action for the Village to provide matching funds of \$7,500 for July 4th Fireworks.

Rohde gave an overview. Kreuser asked for clarification on why it is called Matching Funds. Rohde explained that he has always wanted to make sure that we are getting donations up to \$7,500 before using tax payer money.

Trustee Kreuser moved, seconded by Trustee Pader to approve the matching funds of \$7,500.

Motion carried 7-0.

l. Review, discussion and possible action on invoices and checks from May, 2026.

Trustee Kreuser moved, seconded by Trustee Pader to approve the checks and invoices from May 2026, with the exception of the Library Fund.

Motion carried 7-0.

Trustee Pader moved, seconded by Trustee Stauff to acknowledge the checks and invoices for the Library fund.

Motion carried 7-0.

m. Review, discussion and possible action on a proposed extension of the agreement with the Pewaukee School District regarding the School Resource Officer and Community Resource Officer.

Heiser provided an overview of the services that the Village provides to the school.

Stauff asked for clarification – the school pays the Village for the cost of salary and benefits. The officers still report to the Village of Pewaukee Police Department.

Grabowski asked if the Police Chief has any concerns with their current agreement and he stated he was happy with it.

Pader asked if these are permanent positions or how it works. Chief explained.

Trustee Grabowski moved, seconded by Trustee Kreuser to approve the contract extension as presented.

Motion carried 7-0.

- n. **The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding a proposed extension of the agreement with the Pewaukee School District regarding the School Resource Officer and Community Resource Officer. After conclusion of any closed session, the Village Board will reconvene in open session pursuant to Wis. Statute Section 19.85(2) for possible additional review, discussion and action concerning these agenda items and to address the remaining meeting agenda.**

The board decided that it was not necessary to go into closed session.

9. Citizen Comments - None

10. Adjournment

Trustee Stauff moved, seconded by Trustee Grabowski to adjourn the June 16, 2026, Regular Village Board meeting at approximately 7:05 p.m.

Motion carried 7-0.

Respectfully Submitted,

Matt Heiser
Village
Administrator